

ATHOLTON ADVENTIST ACADEMY

Admissions Process-

Phase I Complete the following steps.

1. Submit Registration Form with \$100.00 non-refundable Application Fee and \$350.00 non-refundable Registration Fee.
2. Submit 2 Reference Forms - 1 from previous teacher and 1 from previous principal.
3. Submit a School Questionnaire completed by the parents/guardians.
4. Submit a signed Release of Records Request Form.
5. Submit a signed Testing Consent Form.
6. Make appointment for Interview and Testing.

The Admissions Committee will review transcripts, references, and test results. Parents will be notified by letter or phone call regarding the decision of the committee. To appeal the decision of the Admissions Committee, the first step is to schedule a meeting with the principal.

Phase II Following acceptance of the applicant, the following documents must be on file with the school office.

___ Registration Form

___ Social Security Number (copy)

___ Birth Certificate (copy)

(Required for all students in Pre-Kindergarten, Kindergarten, Pre-First, and First Grade)

Age requirements as of September 1, are as follows:

Pre-Kindergarten-4, Kindergarten-5, First Grade-6

___ State Immunization Form

___ Medical Examination Form

(Must be signed by the child's Health Care provider.)

___ Consent To Treatment Form

___ Field Trip Consent Form

___ Student Directory Form

___ Financial Agreement Form

Phase III

Complete school orientation prior to first day of school.
Dates will be announced.